Echelon Institute of Technology

Village- Kabulpur, Kheri Manjhawali Road, Neharpar,
Faridabad-121101

Faculty Development Programme

1-Apr-25 to 31-Mar-26

Date		Debit	Credit
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710033939-4-ISTE Payment-176310200000020 H.O (Md. Danish)		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710343682-ISTE-Richa Suryavanshi-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710355188-ISTE -SUDESH KUMAR-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710375692-ISTE-TRIPTI-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710379719-ISTE-Garima Kanaujia-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710385379-ISTE-shalu sharma-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710396201-ISTE-Tanya Chauhan-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710405490-ISTE-Mohd Bilal Khan-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710409843-ISTE-rajiv Kumar Berwer-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710413652-ISTE-Stuti Saxena-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710418629-ISTE-Mahima Magon-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710426751-ISTE-Shefali Madan-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710430788-ISTE-Darshana-176310200000020 H.O		
03-Apr-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113710436240-ISTE-Dr Pramod-176310200000020 H.O		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757310942-neft-Dr. Mukesh Kr. Saini (ISTE Payment)		

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08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757291137-Neft-Mr. Anuj Razdan (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757318238-Neft-Ms. Sonal Kaushik (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757322938-Neft-Mr. Sujeet Kumar (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757326801-Neft-Mr. Neeraj Joshi (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757330148-Neft-Dr. Manisha Vashisht (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757338922-Neft-Ms. Sunita (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757346655-Neft-Ms. Shalu (ISTE Payment)		
08-May-25	**KVB SEC-18 (4401 1350 0000 8069)**	**3540.00**	
	AVENUESN-113757354367-Neft-Dr. Rajesh (ISTE Payment)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**8500.00**	
	Neft Cheque No. 009594 (Paid to 32 Faculty Members)		
04-Sep-25	**ICT Academy of Tamilnadu**	**350000.00**	
	Bill No. 572 dated 04.09.2025 towards Sponsorship-Bridge Delhi 2025.		
09-Sep-25	**Cash**	**8100.00**	
	Being paid to Rajkumar Flowers & Decoration for purchase of Decoration material.		
11-Nov-25	**National Institute of Tecchnical Teachers Training**	**94504.00**	
	Bill No. 1620 dated 11.11.2025 towards faculty development programme - Effective Teaching and Learning through Active Pedagogies and Learning Taxonomies.		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903 (ABHILASHA SINGH)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903 (Alka)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903 (ANJALI NEGI)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903 (ANUPAMA JAIN)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903(Arti Kardam)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903 (BILAL)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903(Irfanullah Khan)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903(KAILASH NARAYAN)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**885.00**	
	Neft Cheque No. 009903 (KARISHMA)		

ECHELON INSTITUTE OF TECHNOLOGY FARIDABAD

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04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (Manish)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (MLI NU)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (MOULIMA)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (MUKESH KUMAR SAINI)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (Neha Mittal)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(POONAM RANI)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(Pramod Singh)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(Rakshita Verma)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (Sagardeep Thakuria)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(Sakshi Gandhi)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(SANKEETA)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(SHALABH SAXENA)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(SHALLU HASSIJA)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (SHEFALI MADAN)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(SHITAL PRASAD)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(SHWETA SINGH)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(Sima Kumari)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (Stuti Saxena)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (SUNIL VERMA)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(Tanya Chauhan)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903(VANDANA AGRAWAL)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	885.00	
	Neft Cheque No. 009903 (Nisha)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	264.00	
	Neft Cheque No. 009903 (Stuti Saxena)		
04-Sep-25	KVB SEC-18 (4401 1350 0000 8069)	244.00	



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	Neft Cheque No. 009903 (Arti Kardam)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**264.00**	
	Neft Cheque No. 009903 (Sagardeep Thakuria)		
04-Sep-25	**KVB SEC-18 (4401 1350 0000 8069)**	**264.00**	
	Neft Cheque No. 009903 (Manish)		
27-Nov-25	**Irfanullah Khan**	**1500.00**	
	Bill towards research paper publications.		
02-Dec-25	**Cash**	**8450.00**	
	Being paid to Rajkumar Flowers & Decoration for purchase of flowers for FDP programme.		
03-Dec-25	**Yadav Tent House**	**12470.00**	
	Bill No. 138 dated 03.12.2025 towards hiring charges of Chair, Tables, Tent etc		
04-Dec-25	**Yadav Tent House**	**10400.00**	
	Bill No. 164 dated 04.12.2025 towards hiring charges of Chair, Tables, Tent etc		
08-Dec-25	**S K Catters**	**61500.00**	
	Bill No. 378 dated 08.12.2025 towards Lunch charges.		
29-Dec-25	**Om Catters**	**73500.00**	
	Bill No. 1032 dated 29.12.2025 towards purchase of Tea and Lunch.		
10-Jan-26	**S K Catters**	**10770.00**	
	Bill No. 384 dated 10.01.2026 towards purchase of Lunch and Snacks.		
10-Jan-26	**Cash**	**5000.00**	
	Being paid to Prof. Shantanu Ganguly for Honorarium		
10-Jan-26	**Cash**	**5000.00**	
	Being paid to Prof Arvind Upadhyaya for Honorarium.		
16-Jan-26	**KVB SEC-18 (4401 1350 0000 8069)**	**2500.00**	
	Neft Cheque No 009941 (Irfanullah Khan)		
05-Feb-26	**Sunil Verma**	**5000.00**	
	Bill towards re-imbursement of book publication charges.		
06-Mar-26	**Cash**	**5000.00**	
	Being paid to Sunita for Faculty Development workshop.		
09-Mar-26	**Bajrang Lal**	**2000.00**	
	Bill towards re-imbursement of Research Award Incentive (RAI)		
10-Mar-26	**Vanish Taxi Service**	**15504.00**	
	Bill No. 121 dated 10.03.2026 towards taxi charges.		
12-Mar-26	**Sunil Verma**	**295.00**	
	Bill towards re-imbursement of Registration Fee of NPTEL+ Workshop.		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Himanshu Sharma)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Anil chand mathur)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Sanjay agrawal)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 R.v.ramana rao		



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18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Asheesh Kumar Singh)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Poonam Syal)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Alok Agrawal)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**11324.00**	
	Neft No KVBLH00259012283 (FDP-AICTE) - Dimitrios Karras		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118(Chandan Kumar)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**10000.00**	
	Neft Cheque No.010118 (Mohd. Maroof Siddiqui)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Yogendra Shastri)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Sanjeev Singh)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118 (Himanshu mishra)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**8000.00**	
	Neft Cheque No.010118 (Mukesh Kumar)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**5000.00**	
	Neft Cheque No.010118(Pramod Singh)		
18-Mar-26	**KVB SEC-18 (4401 1350 0000 8069)**	**2000.00**	
	Neft Cheque No.010118(Ajay kumar saini)		
10-Jun-26	**KVB SEC-18 (4401 1350 0000 8069)**		**100000.00**
	NEFT CR-SBIN0050203-AICTE-ECHELON INSTITUTE OF TECH-SBIN226161253022(FDP 09th Feb-26 to 14th Feb-26)		
		881208.00	100000.00
	Closing Balance		781208.00
		886208.00	**886208.00**



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S. NO	NAME	DEGN	AMOUNT	Remarks
1	ABHILASHA SINGH	AST PROF	885	FDP
2	Alka	AST PROF	885	FDP
3	ANJALI NEGI	AST PROF	885	FDP
4	ANUPAMA JAIN	PROF.	885	FDP
5	Arti Kardam	AST PROF	885	FDP
6	BILAL	AST PROF	885	FDP
7	Irfanullah Khan	HOD & Prof	885	FDP
8	KAILASH NARAYAN	PROF.	885	FDP
9	KARISHMA	AST PROF	885	FDP
10	Manish	AST PROF	885	FDP
11	MEENU	AST PROF	885	FDP
12	MOULIMA	AST PROF	885	FDP
13	MUKESH KUMAR SAINI	DEAN & PROF	885	FDP
14	Neha Mittal	Associate Profes	885	FDP
15	POONAM RANI	AST PROF	885	FDP
16	Pramod Singh	Dean First Year	885	FDP
17	Rakshita Verma	Assistant Profes	885	FDP
18	Sagardeep Thakuria	Assistant Profes	885	FDP
19	Sakshi Gandhi	Assistant Profes	885	FDP
20	SANKEETA	AST PROF	885	FDP
21	SHALABH SAXENA	AST PROF	885	FDP
22	SHALLU HASSIJA	AST PROF	885	FDP
23	SHEFALI MADAN	AST PROF	885	FDP
24	SHITAL PRASAD	PROF.	885	FDP
25	SHWETA SINGH	AST PROF	885	FDP
26	Sima Kumari	Dean & Prof	885	FDP
27	Stuti Saxena	AST PROF	885	FDP
28	SUNIL VERMA	PROF.	885	FDP
29	Tanya Chauhan	Assistant Profes	885	FDP
30	VANDANA AGRAWAL	PROF.	885	FDP
31	Nisha	Assistant Profes	885	FDP
32	Stuti Saxena	AST PROF	264	FDP
33	Arti Kardam	AST PROF	244	FDP
34	Sagardeep Thakuria	Assistant Profes	264	FDP
35	Manish	AST PROF	264	FDP
			28471	

paid 14/11/25/

PAID VIDE CHEQUE/ONLINE
Ch. No. Neha Date 04/12/25
Amount 28471-

Gmail Dr. Shital Prasad <shitaleit@gmail.com>

Re: .Invitation for remote canter of STC/FDP on 'Fundamentals of Indian Knowledge System' (TAC: CP-25-264) to be held online from 21/07/2025 to 25/07/2025

2 messages

IQAC Echelon <iqac@echeloninstitute.co.in> Sat, Jun 28, 2025 at 5:00 PM
To: "Dr. Ashok Kumar" <fdp14@nitttrchd.ac.in>
Cc: "Dr. Pankaj Sharma" <fdp13@nitttrchd.ac.in>, director@eitfaridabad.co.in, Shital Prasad <ShitalPrasad@eitfaridabad.co.in>, Poonam Rani <PoonamRani@eitfaridabad.co.in>

Dear Dr. Ashok Kumar and Dr. Pankaj Sharma,

Greetings from Echelon Institute of Technology, Faridabad!

We thank you for your invitation to serve as a remote center for the upcoming online short-term course on *Fundamentals of Indian Knowledge System* (TAC: CP-25-264), scheduled from **21st to 25th July 2025**.

We are pleased to confirm our participation as a remote center and fully commit to facilitating this FDP for our faculty, staff, PG students, and research scholars. The necessary arrangements, including stable internet connectivity, a suitable presentation screen, and participant coordination, will be made as per the guidelines outlined in your communication.

We will also ensure that:

- Maximum participation is encouraged and coordinated from our institution.
- All participants and the local coordinator will complete online registration by the deadline of **11th July 2025**.
- Attendance and other procedural requirements are strictly adhered to.
- The verified attendance list, duly signed by the Head of Institution, will be submitted promptly after the FDP.

We look forward to a meaningful engagement in this important initiative. In this regard, please find the acceptance letter attached to this email.

Thanks & Regards--

IQAC

Prof. (Dr.) Sunil Verma
Internal Quality Assurance Cell
Echelon Institute of Technology, Faridabad.
Institute Vision:
"Technical and Management leaders engaged in the evolution of life, being at the frontiers of the continuous technological and administrative breakthroughs, inspired by ongoing exploration of self, society, and nature through self-reflective consciousness by building a culture of inspiration, exploration, and growth."

On Fri, 27 Jun 2025 at 23:18, Dr. Ashok Kumar <fdp14@nitttrchd.ac.in> wrote:

Dear Sir/Madam,

Greetings from NITTTR Chandigarh!

This is to inform you that NITTTR Chandigarh is organizing an online short-term course on **'Fundamentals of Indian Knowledge System' (TAC: CP-25-264)** to be held online from 21/07/2025 to 25/07/2025.

The aim of this course is to train **faculty/staff/PG students/PhD scholars** on various aspects of the **Indian Knowledge System**. The fundamental principles guiding the advances in these areas will be presented.

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Annexure-III

AICTE Training And Learning(ATAL) Academy Programme

FORMAT FOR STATEMENT OF EXPENDITURE

AICTE File No.(Sanction letter file No.) : AICTE/ATALFDP/2025-26/Online/1749573064

Title of the Programme : Sustainable Energy Technologies for Climate Mitigation

Application No:1749573064

Name of the Coordinator: Dr. Mukesh Kumar

Sanction No. and Date	Grant Sanctioned	Details of expenditure Incurred Item wise	Amount Rs. (In each head)	No.of Participants	Duration of the Programme (with dates)
1749573064	Rs 100,000	1. Honorarium to Coordinator	Rs 8000	278	6 Days (9 to 14.2.2026)
		2. Honorarium to co-Coordinator	Rs 5,000		
		3. Honorarium to Computer operator	Rs 2,000		
		4. Honorarium for experts (Rs.5000 per session for total 11 session).	Rs.55,000		
		5. Honorarium for overseas experts (Rs.10,000 per session for 2 session).	Rs.20,000		
		6. Miscellaneous charges(Petty Expenses not covered above)	Rs.16.828		
		Total	Rs 106828		
		Grant Received	Nil		
		Balance to be Received	Rs 106828		

(1) _____
Name and Signature of Coordnator with Seal

(2) for RS
Director
Name and Signature of Head of Institution with Seal
Echelon Institute of Technology
Kabulpur, Kheri-Mahi Mewali Road,
Naharpar, Faridabad-121101

(3) Signature (with Seal) of the Finance Officer/ Auditor/Accounts Officer (If it is Govt./Govt. Aided Institute)

ACCOUNTS

(4) Signature of Chartered Accountant:
Name of Chartered Accountant: Sanjay Aggarwal
Membership No: 085688
Rubber stamp:
Full Address: E-117, UGF, Phase-I, Ashok Vihar Delhi-1105.
Date: 09-04-2026

M/s Sanjay Surbhi & Co.
(Chartered Accountants)

Note: If it is more than one page, each page must be signed in all annexure

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ECHELON

Echelon Accounts <accounts@eitfaridabad.co.in>

Approval for Payment to Experts and Coordinating Team – AICTE-ATAL FDP

3 messages

Dr. Mukesh Kumar Saini <mukeshkumarsainii@eitfaridabad.co.in> Sat, Mar 7, 2026 at 1:02 PM
To: director@eitfaridabad.co.in
Cc: excellent02019@gmail.com, accounts@eitfaridabad.co.in, deanresearch@eitfaridabad.co.in

Good afternoon Sir,

This is to seek your kind approval for the payment of **honorarium(Rs. 90,000)** to the invited experts and the coordinating team associated with the 6-day Online AICTE-ATAL Faculty Development Programme (FDP) on **"Sustainable Energy Technologies for Climate Mitigation"**.

The programme was organized by the Department of Electronics & Communication Engineering, Echelon Institute of Technology, Faridabad from 9th – 14th February 2026 in online mode.

The amount payable to each expert and member of the coordinating team is mentioned in the attached list for your kind perusal and approval.

It is submitted that the total **expenditure incurred towards honorarium will be reimbursed by AICTE in the institute account,** after the payment to all concerned has been completed. The reimbursement will be processed after submission of the proof of payment along with other required documents to the office of AICTE-ATAL.

You are therefore requested to kindly accord approval for releasing the payment to the experts and coordinating team as per the attached details so that the same may be processed at the earliest.

Dr. Mukesh Saini

Coordinator FDP

Account details FDP.docx
20K

Director Echelon <director@eitfaridabad.co.in> Mon, Mar 9, 2026 at 7:27 PM
To: "Dr. Mukesh Kumar Saini" <mukeshkumarsainii@eitfaridabad.co.in>
Cc: excellent02019@gmail.com, accounts@eitfaridabad.co.in, deanresearch@eitfaridabad.co.in

Approved. Please go ahead

Thanks and regards

Prof. (Dr.) Arvind Kumar Pandey
Director
Echelon Institute of Technology, Faridabad
(Approved by AICTE, Affiliated to Guru Gobind Singh Indraprastha University, Delhi)

+91-8800257388
director@eitfaridabad.co.in
www.eitfaridabad.com

[Quoted text hidden]

Dr. Mukesh Kumar Saini <mukeshkumarsainii@eitfaridabad.co.in> Mon, Mar 9, 2026 at 10:20 PM
To: accounts@eitfaridabad.co.in, excellent02019@gmail.com
Cc: director@eitfaridabad.co.in, deanresearch@eitfaridabad.co.in

Good evening Saroj ji
Kindly process the above payment sothat reimbursement of said amount can be initiated from AICTE.
It is urgent, as it takes time for approval in government offices and simultaneously, the financial year is ending.
Please do the needful at the earliest.
Thanks.
[Quoted text hidden]

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S.NO	Name and Account Details	Amount To be transferred
1	Account Name: Himanshu Sharma Bank Name: SBI Branch: Dwarka, New Delhi Account Number: 20216589490 IFSC Code: SBIN0017414	5,000
2	Account Name: ANIL CHAND MATHUR Bank Name: State Bank of India Branch: ISRO(Jodhpur Tekra) Account Number:10327855339 IFSC number: SBIN 0003967	5,000
3	Account Name: SANJAY AGRAWAL Bank Name: PNB Branch: IGNOU, MAIDAN GARHI,NEW DELHI Account Number: 2257000102057320 IFSC Code: PUNB0225700	5,000
4	Account Name: R.V.RAMANA RAO Bank Name: State Bank of India Branch: Maddilapalem Branch Account Number: 52102388138 IFSC Code: SBIN0011656 Visakhapatnam AP	5,000
5	Name: Asheesh Kumar Singh SBI a/c No.: 33136828038 Bank name: State Bank of India Branch: MLNR Engg. College, Teliar Ganj, Allahabad IFSC: SBIN0002580	5,000
6	Name: Poonam Syal Account No. - 55105063770 State Bank of India SCO-280, Sector 35-D, Chandigarh SBIN0050215	5,000
7	Account Name: Alok Agrawal Bank Name: State Bank of India Branch: SBI Virzapur, Mathura Account Number: 20150744039 IFSC Code: SBIN0008307	5,000
8	Beneficiary's bank name : INTENSA SAO PAOLO BANK Beneficiary's name : DIMITRIOS KARRAS Beneficiary's account number : AL04208111010000091373037101 Swift code : USALALTRXXX 9Bank Address: Rruga e Barrikadave, 1016 Tiranë, Albania, Tirane 1001 Beneficiary's Address(Home address) : Autostrada Tiranë-Rinas, km. 12, 1000, Tirana, Albania	Rs 10,000
9	Account Name : Chandan Kumar Account no 546801500062 IFSC : ICIC0005468 Name: Sabitri Sinha Bank: ICICI Bank	5,000
10	Account Name : Mohd. Maroof Siddiqui Account no 059101001289 Bank Name: ICICI Bank IFSC: ICIC0000591	Rs. 10,000

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	Branch: Lucknow - Indira Nagar City:Lucknow District:Lucknow State:Uttar Pradesh	
11	Account Name : Yogendra Shastri Bank Name: State Bank of India Branch: IIT Powai Account Number: 20138656081 IFSC Code: SBIN0001109	Rs 5,000
12	Account Name : Sanjeev Singh State Bank of India MANIT Bhopal Branch Account number 10751860412 IFSC SBIN0001608	Rs 5,000
13	Account holder's name :- HIMANSHU MISHRA Account number :- 414501502514 Bank Name :- ICICI BANK Account Type :- Savings IFSC Code :- ICIC0005395	Rs 5,000
14	Account Name :Mukesh Kumar Bank Name: HDFC Bank Branch: sec-16, Faridabad Account Number: 02791000040497 IFSC Code: HDFC0000279	Rs 8,000
15	Name : Pramod SIngh A/C No.: 2159001300002728 Bank Name: PNB IFSC Code: PUNB0215900	Rs 5,000
16	Account Holder (s): AJAY KUMAR SAINI Account Number: 50100838289872 Account type: Savings Branch: BHOPANI IFSC: HDFC0003465	Rs 2,000
Total Amount		Rs. 90,000

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Inbox 567

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Drafts 6

Categories

Purchases 8

More

Labels

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Regarding Payment

External Inbox

Ruchika Aggarwal <ruchikaaggarwal@eitfaridabad.co.in>
to me, Eit

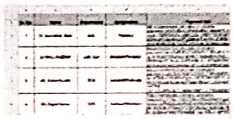
Sir, kindly complete the payment of 8 faculties for ISTE membership. Payment details are attached with this email.

Thanks & Regards
--

Ruchika Aggarwal
B.E, M.Tech, Ph.D. (p)
(Associate Professor)
Department of Computer Sci. & Engg.
M-7838245115

Department of Computer Science & Engineering Vision:
"To develop competent computer professionals who solve real-world problems through continuous learning and adaptive to rapid c
Echelon Institute of Technology Faridabad

One attachment • Scanned by Gmail Add to Drive



ISTE Membership .

Ruchika Aggarwal <ruchikaaggarwal@eitfaridabad.co.in>

Reply Reply all Forward

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Sent
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Fwd: Regarding approval of ISTE Faculty members membership payment

Ruchika Aggarwal <ruchikaaggarwal@eitfaridabad.co.in>
to me

Thanks & Regards
--

Ruchika Aggarwal
B.E, M.Tech, Ph.D. (p)
(Associate Professor)
Department of Computer Sci. & Engg.
M-7838245115

Department of Computer Science & Engineering Vision:
"To develop competent computer professionals who solve real-world problems through continuous learning and adaptive to rapid c
Echelon Institute of Technology Faridabad

---------- Forwarded message ---------
From: **Eit Faridabad** <eitfaridabad2019@gmail.com>
Date: Thu, Mar 20, 2025 at 3:18 PM
Subject: Re: Regarding approval of ISTE Faculty members membership payment
To: Ruchika Aggarwal <ruchikaaggarwal@eitfaridabad.co.in>

Approved

On Thu, 20 Mar 2025, 15:11 Ruchika Aggarwal, <ruchikaaggarwal@eitfaridabad.co.in> wrote:

Dear Mam,

Reply Forward

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Tax Invoice

ICT Academy of Tamil Nadu - FY 2024-25 IITM Research Park Module No. E6-03, Sixth Floor, Block 'E', Kanagam Road, Taramani, Chennai. GSTIN/UIN: 33AAAAI2467E1Z2 State Name : Tamil Nadu, Code : 33 CIN: CHEI06323C E-Mail : contact@ictacademy.in	Invoice No. 572	Dated 4-Sep-25
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **1320 06 Echelon Institute of Technology, Faridabad** Kheri-Manjhawali Road, Naharpar, Kabulpur Patti Mahtab, Faridabad, State Name : Haryana, Code : 06	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery FDP.	
Buyer (Bill to) **1320 06 Echelon Institute of Technology, Faridabad** Kheri-Manjhawali Road, Naharpar, Kabulpur Patti Mahtab, Faridabad, State Name : Haryana, Code : 06		

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	*4100 03 Sponsorship - Bridge Delhi 2025* *2360 02 IGST*	998397		*18*	*%*	2,96,610.00 53,390.00
	Total					₹ 3,50,000.00

Amount Chargeable (in words) *E. & O.E*

INR Three Lakh Fifty Thousand Only

350000×10/110 = 31800/-

Taxable Value
2,96,610.00
Total: 2,96,610.00

Tax Amount (in words) : **NIL**

Remarks:
Being amount received towards Sponsorship Fee for Bridge Delhi . Order Value: 3,50,000 Inclusive GST.

Company's PAN : **AAAAI2467E**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for ICT Academy of Tamil Nadu - FY 2024-25

Authorised Signatory

This is a Computer Generated Invoice

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FDP

National Institute of Technical Teachers' Training & Research Bhopal
(Deemed to be University under Distinct Category)
(GOI, Ministry of Education)
Shanti Marg, Shamla Hills Bhopal-462002
e-mail: director@nitttrbpl.ac.in

INVOICE

Invoice No. 1620		GSTIN:	23AABAR2266H1ZQ
Customer Name	Director, IQAC		
Customer Address	Echelon Institute of Technology, Kabulpur, Kheri-Manjhawali Road, Naharpar, Faridabad-121101 (Haryana)		
Customer's TAN No.	Not Applicable		
Customer's GST No.	Not Applicable		
Date	11/11/2025		

S.No.	Project Particulars (Including QTY and Rate) HSN Code -999294	Amount
1.	Faculty Development Programme on "Effective Teaching and Learning through Active Pedagogies and Learning Taxonomies" (NC-CONS-67) (08.09.2025 to 12.09.2025) [25 ParticipantsX500X5=62,500/-]	62500.00

Bank Detail:	**Total**	62500.00
Bank Account No. 3765101000142	**Add:** GST 18%	11250.00
Bank IFSC Code CNRB0003765		
	Amount	73750.00
	TA (9827+10927)	20754.00
	Grand Total	94504.00
	Received Advance	Nil
	Balance Amount to be transferred at NITTTR, Bhopal	94504.00

Signature of Coordinator

94504 x 10 / 100 = 94504 - 85054

PAID VIDE CHEQUE/ONLINE
Ch. No./Ref. NEFT Date 24/11/25
Amount 85054/-

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Echelon Accounts <accounts@eitfaridabad.co.in>

Fwd: Invoice for the faculty development programme NC-Cons-67

2 messages

IQAC Echelon <iqac@echeloninstitute.co.in>
To: Eit Faridabad <eitfaridabad2019@gmail.com>
Cc: Director Echelon <director@eitfaridabad.co.in>, Echelon Accounts <accounts@eitfaridabad.co.in>
Mon, Nov 17, 2025 at 11:24 AM

Dear Ma'am,

I am writing to request your approval for the NITTTR Bhopal invoice amounting to Rs. 94,504/- (Rupees Ninety-four thousand five hundred four only), attached with this forwarded email.

Kindly review and grant your approval at your earliest convenience.

Thank you.

---------- Forwarded message ---------
From: **RaviKant Kapoor** <rkkapoor@nitttrbpl.ac.in>
Date: Mon, 17 Nov 2025 at 11:06
Subject: Invoice for the faculty development programme NC-Cons-67
To: iqac <iqac@echeloninstitute.co.in>
Cc: Dr. Sanjay Agrawal <deanar@nitttrbpl.ac.in>, Chanchal Mehra <cmehra@nitttrbpl.ac.in>

Dear Prof Verma,

I hope you are doing well.

This is regarding the short-term Faculty Development Programme on "Effective Teaching and Learning through Active Pedagogies and Learning Taxonomies" (NC-CONS-67) conducted by NITTTR, Bhopal, for the Echelon Institute of Technology, Faridabad, from September 8, 2025, to September 12, 2025, for 25 Participants.
In this regard, an invoice worth Rs. 94,504/- (Rs. Ninety-four thousand five hundred four), including participant fees and TA bill for the faculty, is attached herewith for further processing.
Please do not hesitate to contact us if you have any questions regarding this matter.

Thanks and regards,

प्रो. आर. के. कपूर / Prof. R. K. Kapoor

प्राध्यापक/ Professor
राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान,भोपाल /
National Institute of Technical Teacher's Training and Research, Bhopal
समविश्वविद्यालय, विशिष्ट श्रेणी / Deemed to be University, Distinct category
शिक्षा मंत्रालय, भारत सरकार के अधीन/ Under Ministry of Education, Govt of India

--
Thanks & Regards--

IQAC

Prof. Sunil Verma
Internal Quality Assurance Cell
Echelon Institute of Technology, Faridabad.
Institute Vision:
"Technical and Management leaders engaged in the evolution of life, being at the frontiers of the continuous technological and administrative breakthroughs, inspired by ongoing exploration of self, society, and nature through self-reflective consciousness by building a culture of inspiration, exploration, and growth."

Invoice-Echelon-Signed.pdf
345K

Eit Faridabad <eitfaridabad2019@gmail.com>
To: IQAC Echelon <iqac@echeloninstitute.co.in>
Cc: Director Echelon <director@eitfaridabad.co.in>, Echelon Accounts <accounts@eitfaridabad.co.in>
Mon, Nov 17, 2025 at 12:18 PM

Approved.
[Quoted text hidden]

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Initiative by "The Lead Centre"
ECHELON
TRANSFORMING THE ENGINEERING EDUCATION

ECHELON INSTITUTE OF TECHNOLOGY
Kabulpur, Kheri-Manjhawali Road, Faridabad 121101, Haryana
Ph.: 0129-22010960 | 9718312584 | e-mail: info@eitfaridabad.com
Website: www.eitfaridabad.com

EDF 9

Application for Reimbursement

To,
The Head/Coordinator
RAC, Faridabad

Subject: Reimbursement for the incentive for research paper publication

R/Sir/Madam,

I would like to inform you that, I have published/~~presented~~ research paper/~~book~~ entitled Customer Experience (CX) in Virtual Realms: A Theories-Contexts-characteristics-Methodologies (TCCM) Guided Bibliometric Study in Journal/~~conference~~ Journal of Global Marketing published by ESCI indexed journal. Requesting your approval for the reimbursement of INR 3,000/- 1500/= as per institute policy. The details given below.

Enclosure:

1. Copy of the research Paper/~~presentation certificate~~/~~book copy~~.
2. ~~Re-print fee/registration fee receipt/TA/DA bill~~. X

09/9/25
(DR. IRFANULLAH KHAN)

S.N	Role	Designation	Name	Recommended /verified /approved	Signature
1	Recommending Authority	Dean DMS. Head of the Department	Dr. SIMA KUMARI	Recommended	09/9/25
2	Verifying Authority	Dean Academics/ Dean Research	Dr Rajesh kumar Suf	Recommended	
3	Approving Authority	IQAC In-charge/coordinator	Dr. Sunil Verma	Approved	10/9/25
4	Reimbursing Authority	Accounts	Mr. Sarao/Gr	PWC	27/11/25

ECHELON INSTITUTE OF TECHNOLOGY ★ IQAC ★ FARIDABAD

PAID VIDE CHEQUE/ONLINE
Ch. No./Ref. NEFT Date 27/11/25
Amount 1500/-

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FDP

नि देव

M. : 9711756011
9971976551

RAJKUMAR FLOWERS & DECORATION

**Specialist in : ALL TYPE OF DECORATION,
STAGE, JAI MALA, BED, BUKKE, MANDAP ETC.**

New Subzi Mandi Chowk, Sec.-16, Near QRG Hospital, Old Faridabad (Haryana)

Date.....

गेंदा की माला	280 X 10 = 2800
गुलाब की पत्तियाँ	8KG = 350 = 2800
सफेद फूल	3KG X 450 = 1350
अशोक पत्तियाँ	120 X 20 = 2400

Bill verified
04/12/25

कुल → 8450

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FDP

जय शनि देव

M. : 9711756011
9971976551

RAJKUMAR FLOWERS & DECORATION

Specialist in : ALL TYPE OF DECORATION, STAGE, JAI MALA, BED, BUKKE, MANDAP ETC.

New Subzi Mandi Chowk, Sec.-16, Near QRG Hospital, Old Faridabad (Haryana)

Date 08/09/25

Bouquet	5 X 50 = 2750
Genda flower	50 X 25 = 1250
Green Patta	50 X 25 = 1250
Gulab	400 X 2 = 800
White	400 X 2 = 800
Yellow	50 X 25 = 1250

Total 8100

Bui Approved 08/09/25

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BILL BOOK

M. : 9911304565
9891870220
9416998045

यादव टैन्ट हाऊस

भैंसरावली रोड़, तिगाँव (फरीदाबाद)

हमारे यहां टैन्ट का सभी सामान उचित किराये पर मिलता है ।

दिनांक 03/12/25

नं० 138

नाम ECHELON INSTITUTE

पता

क्र.सं.	विवरण	तादात	दर	रकम रु०	पै०
1.	शमी कवर	200/-	30	7500/-	
2	शेड्स शेल	25	90	2250/-	
3	मेज	08	40	320/-	
4.	चौकोर मेज	5	200	1000	
5	लंगर	2	200	1400	
			कुल योग	12470/-	

12470×1/10 = 1247 = 12345

PAID VIDE CHEQUE/ONLINE
Ch. No./Ref. receipt Date 14/01/26
Amount 12345/-

कृते यादव टैन्ट हाऊस

भूल चूक लेनी देनी ।

नोट : सामान की टूट-फूट व गुम होने की जिम्मेदारी ग्राहक की होगी।

हस्ताक्षर

BILL BOOK

M. : 9911304565
9891870220
9416998045



यादव टैन्ट हाऊस

भैंसरावली रोड़, तिगाँव (फरीदाबाद)

हमारे यहां टैन्ट का सभी सामान उचित किराये पर मिलता है ।

नं० 164 दिनांक 14/12/2025

नाम ECHELON INSTITUTE OF TECHNOLOGY

पता Kabulpur, Faridabad, Haryana - 121101

क्र.सं.	विवरण	तादात	दर	रकम रु०	पै०
1	कुर्सी + मेज	50X3	30	4500	
2	राउंड टेबल	10X3	90	2700	
3	चेयर मेज	2X3	200	1200	
4	मेज	5X3	50	600	
	चेयर	2	700	1400	
			कुल योग	10,400	

10400/- = 104/- = 10296/-

Rs-10400/-

PAID VIDE CHEQUE/ONLINE
Ch. No./Ref. Nil Date 16/01/26
Amount 10400/-

10550/-

भूल चूक लेनी देनी ।

नोट : सामान की टूट-फूट व गुम होने की जिम्मेदारी ग्राहक की होगी।

कृते यादव टैन्ट हाऊस

हस्ताक्षर

Verified

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BILL/CASH MEMO

9811695244

S. K. CATTERS

A-2181, S.G.M. Nagar, N.I.T. Faridabad (Haryana)

FDP

M/s. Echelon Institute of Technology
Kabulpur Jasana F.B.D

No. 378

Date 8/12/2025

S. No.	PARTICULARS	QTY.	RATE	AMOUNT Rs.	P.
1	VIP Lunch for F.DP 4 Dec 2025	50	410	20500	00
2	VIP Lunch 5 Dec 2025	50	410	20500	00
3	VIP Lunch 6 Dec 2025	50	410	20500	00
	61500 x 1 / 100 = 615/- ; 60885/-				
	Rs. in word :		TOTAL	61500	00

E. & O. E.

PAID VIDE CHEQUE/ONLINE
Ch. No./Ref. Neft Date 15/12/25
Amount 60885/-

Receiver's Signature

For S. K. CATTERS

Auth. Signatory

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ECHELON INSTITUTE OF

Kabulpur, Kheri-Manjhawali Road Naharpa

BILL/CASH MEMO

OM CATTERS

A-2181, S.G.M. Nagar, N.I.T. Faridabad (Haryana)

FDP

Date : 29/12/25

No. 1032

M/s. Echelon Institute of Technology
Kabul pur Jasana Faridabad

S.No.	PARTICULARS		QTY.	RATE	AMOUNT Rs. P.
1	Morning High Tea	8/09/25	30	80	2400.00
2	Lunch Vip		30	330	9900.00
3	Evening High Tea		30	80	2400.00
4	Morning High Tea	09/09/25	30	80	2400.00
5	Lunch Vip		30	330	9900.00
6	Evening High Tea		30	80	2400.00
7	Morning High Tea	10/09/25	30	80	2400.00
8	Lunch Vip		30	330	9900.00
9	Evening High Tea		30	80	2400.00
10	Morning High Tea	11/09/25	30	80	2400.00
11	Lunch Vip		30	330	9900.00
12	Evening High Tea		30	80	2400.00
13	Morning High Tea	12/09/25	30	80	2400.00
14	Lunch Vip		30	330	9900.00
15	Evening High Tea		30	80	2400.00
	Faculty Development Programs			TOTAL	73500

E. & O. E.

For OM CATTERS

Minty

Receiver's Sign.

Auth. Signatory

73500 + 1% = 735
100
= 72765

Bills checked & verified

19/1/26

BILL/CASH MEMO

9811695244

S. K. CATTERS

A-2181, S.G.M. Nagar, N.I.T. Faridabad (Haryana)

FDP

M/s. Echlon Institute of Technology Kabulpur Jasana (Sukhiveramagar)

No. 384

Date 10/1/26

S. No.	PARTICULARS	QTY.	RATE	AMOUNT Rs.	P.
	Tea	150	10	1500	
	Samosa	30	10	300	
	Lunch	20	300 no	~~6000~~	2400
	Hi Tea	150	20	3000	
	Sandwich	20	30	600	
	Allo kachodi	60	40	2400	
	Bread pakoda	30	15	450	
	Rs 14250	10770x1/100 = 1081 = 10662		30/01/26	
	Rs. in word :		TOTAL	~~14250~~ 10770	0

E. & O. E.

For S. K. CATTERS

Auth. Signatory

ceiver's Signature

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Echelon Accounts <accounts@eitfaridabad.co.in>

Approval for Honorarium and Felicitation Items – IQAC Expert Talks

2 messages

IQAC Echelon <iqac@echeloninstitute.co.in> Tue, Jan 6, 2026 at 2:17 PM
To: Eit Faridabad <eitfaridabad2019@gmail.com>
Cc: Director Echelon <director@eitfaridabad.co.in>, Dean Research <deanresearch@eitfaridabad.co.in>, bajranglal@eitfaridabad.co.in, Echelon Accounts <accounts@eitfaridabad.co.in>

Dear Ma'am,

This gives me immense pleasure to inform you that on 10th January 2026, the **Internal Quality Assurance Cell (IQAC)** is organizing **expert talks** as part of its faculty capacity-building and research enhancement initiatives on the following topics:

1. **Research Grant Management for Academic Excellence**
   Resource Person: **Prof. Shantanu Ganguly**, Ashoka University
2. **Navigating Publications in International Journals: An International Perspective**
   Resource Person: **Prof. Arvind Upadhyaya**, London Metropolitan University

In view of the above, I kindly request approval for the following:

1. **Honorarium of ₹5,000 per speaker**, as per Institute policy
2. **Two mementos** for felicitation of the resource persons
3. **Two saplings** as a welcome gesture
4. **Two Echelon Gift Kits** for the invited speakers
5. **Local hospitality and logistical arrangements** for the resource persons on the day of the event

These expert sessions will significantly benefit faculty members and will contribute positively towards **NAAC accreditation**, particularly under **Research Promotion, Faculty Development, Institutional Values, and Quality Enhancement Initiatives.**

I kindly request your approval for the above.

--

Thanks & Regards--

Prof. Sunil Verma
Internal Quality Assurance Cell
Echelon Institute of Technology, Faridabad.
Institute Vision:
"Technical and Management leaders engaged in the evolution of life, being at the frontiers of the continuous technological and administrative breakthroughs, inspired by ongoing exploration of self, society, and nature through self-reflective consciousness by building a culture of inspiration, exploration, and growth."

Email tracked with Mailsuite · Opt out

Eit Faridabad <eitfaridabad2019@gmail.com> Thu, Jan 8, 2026 at 11:07 AM
To: IQAC Echelon <iqac@echeloninstitute.co.in>
Cc: Director Echelon <director@eitfaridabad.co.in>, Dean Research <deanresearch@eitfaridabad.co.in>, bajranglal@eitfaridabad.co.in, Echelon Accounts <accounts@eitfaridabad.co.in>

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ECHELON
TRANSFORMING THE EDUCATION

ECHELON INSTITUTE OF TECHNOLOGY

Kabulpur, Khera Mangnawali Road, Faridabad 121101, Haryana
Ph.: +91 93557 30562 | E-mail: info@eitfaridabad.com
website: www.eitfaridabad.com

To
The Director
Echelon Institute of Technology,
Faridabad

Subject: Reimbursement for the BOOK

Dear Sir,

I would like to inform you that, I have published/presented research paper/book entitled CUET- PG M.Sc. CHEMISTRY (ISBN: 978-93-49394-34-6)
in Journal/Conference —
Published by EXCELLENCE BRINGS SUCCESS
Requesting your approval for the reimbursement of INR 5000/— as per institute policy. The details are given below

Enclosure:

1. Copy of the research paper/presentation certificate/book cover page
2. Copy of registration fee
3. TA/DA Bill

PROF. SUNIL VERMA
Name and Signature
Date 05/02/2026

S.N.	Role	Designation	Name	Recommended/ Verified/Approved	Signature
1	Recommending Authority	Head of the Department	DR. ANUPAMA JAIN	Recommended	
2	Verifying Authority	Dean Research	DR. PRAMOD SINGH	Recommended	
3	Approving Authority	Director/ Head IQAC	DR. SUNIL VERMA	Recommended for Director Sir's approval	
4	Reimbursing Authority	Accounts	MR. SURYA/GR	pc'd	9/4/26

Forwarded to Head Account to reimburse amount ₹ 5000/- to Dr. Sunil ₹ 5000/- (Five thousand only)
11/4/26

AID VIDE CHEQUE/ONLINE
h. No./Ref. NEFT Date 4/04/26
mount 5000

ECHELON INSTITUTE OF TECHNOLOGY ★ IQAC ★ FARIDABAD

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An Initiative by "The Last Centre"
ECHELON
TRANSFORMING THE EDUCATION

ECHELON INSTITUTE OF TECHNOLOGY
Kabulpur, Kheri-Manjhawali Road, Faridabad 121101, Haryana
Ph.: +91 93557 30562 | e-mail: info@eitfaridabad.com
website: www.eitfaridabad.com

Ref No. - R&D/EIT/2024-25/02

Date-27-02-2025

To
The Director
Echelon Institute of Technology
Faridabad, Haryana, India

Subject: Request for Approval of Revised Research Award Incentive (RAI) Policy and FDP/WORKSHOPS/SEMINARS/SHORT-TERM COURSES SCHEME for faculty.

Respected Sir,

A meeting of the Research and Development Committee was held on **20/02/2025** at **12:30 PM**. During the meeting, the committee discussed and finalized the proposal for the Revised **Research Award Incentive (RAI)** scheme for faculty members.

On behalf of the Research and Development Committee, we seek your kind approval for the implementation of the revised RAI policy. The details of the proposed incentive structure are as follows:

1. Maximum Cash Incentive

Eligible Contributions:
The following types of academic contributions will qualify for the incentive:

- Publications in SCI/SCIE/SSCI/SJR/Scopus/PubMed/ESCI/UGC listed journals
- Full-length conference papers
- Books (National/International)
- NPTEL Online Certificate Courses

Table 1: Award Incentive (Amount in INR) per Paper/Book

S. No.	Research Area	First Author	Second Author	Third Author	Others
1.1	SCI / SCIE / SSCI	8000	5000	3000	2000
1.2	SJR / Scopus / PubMed / ESCI	5000	3000	1500	1000
1.3	UGC Listed Journals	3000	2000	1000	—
1.4	Category-D Journals	1000	500	—	—
2.1	Book – International	5000	3000	2000	—
2.2	Book – National	3000	2000	1000	—
3	NPTEL Online Courses (Score >60%)	1000	—	—	—

Anurag

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ECHELON INSTITUTE OF TECHNOLOGY
Kabulpur, Kherl-Manjhawali Road, Faridabad 121101, Haryana
Ph.: +91 93557 30562 | e-mail: info@eitfaridabad.com
website: www.eitfaridabad.com

Additional Guidelines:

1. Authors can claim incentives for:
   - **Maximum 5 papers per year** in journals listed in table 1 of section 1.1 and 1.2.
   - **Maximum 10 papers per year** under table 1 of section 1.3 (UGC).
   - **Maximum 2 papers per year** in Category-D journals.
2. **Guides** of student papers/books are eligible for **50% of the First Author's incentive.**
3. **Category-D** includes journals with ISSN/DOI or those published for more than five years.
4. **50% reimbursement** of the annual membership fee for professional bodies in the faculty member's domain is allowed.

2. Eligibility and Responsibilities

- Only **regular faculty members** are eligible.
- Papers/books must mention **Echelon Institute of Technology, Faridabad** as the official affiliation.
- For **single-author** publications, the incentive will be the **sum of First and Second Author's amounts.**
- For **conference papers**, the incentive equals the First Author's amount shown in table 1. If the **venue is over 100 km away**, an **additional ₹1,000** will be granted. A **certificate of presentation** and **full-length proceeding paper** are mandatory.
- **NPTEL Course** incentive applicable only if the score is **above 60%.**
- The **First/Corresponding Author** is responsible for ensuring:
  - Plagiarism check
  - Ethical approvals
  - Verification of the journal's authenticity (to avoid predatory publications)
- Echelon Institute of Technology, Faridabad reserves the right to revise this policy as necessary.

3. Plagiarism and Related Issues

In the event of any authorship disputes or academic misconduct, a committee shall be constituted by the R&D Committee under the direction of college management. Investigations will be conducted as per the policies adopted by Echelon Institute of Technology, Faridabad.

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website: www.eitfaridabad.com

REVISED GUIDELINES FOR FDPs / WORKSHOPS / SEMINARS / SHORT-TERM COURSES SCHEME

1. Introduction

This program is designed to enhance the academic and intellectual environment of the institution by providing faculty members with opportunities to participate in Faculty Development Programs (FDPs), seminars, workshops, and short-term courses. Participation in such programs enables faculty to upgrade their technical and pedagogical skills effectively.

2. Objective

To provide opportunities for faculty members to attend FDPs, short-term courses, workshops, and seminars, thereby facilitating academic exposure, skill enhancement, and the exchange of knowledge and ideas.

3. Reimbursement Policy

a. Only **permanent/confirmed faculty members** are eligible to claim reimbursement (for registration charges, TA/DA, etc.).

b. Preference will be given to faculty members **who have not previously availed of such benefits.**

4. Assistance Scheme for FDPs / Workshops / Short-Term Courses

a. Attending FDPs / Workshops / Short-Term Courses at Other Institutions

i. Faculty members are encouraged to participate in such programs. The institute will reimburse **50% of the registration charges**, while the remaining 50% shall be borne by the individual.

ii. Faculty attending offline programs will be granted **on-duty leave** during the duration of the event.

iii. If the FDP/Workshop/STC is **fully sponsored by the host institute, 50% of TA/DA** will be reimbursed.

iv. Programs organized by reputed institutions such as **IITs, NITs, NITTTRs, and government agencies** will be given priority.

v. Faculty members who have attended such programs must either **conduct a session** or **submit a report** to share the knowledge and insights gained, aiming to train and benefit other faculty members.

b. Conducting FDPs / Workshops / Short-Term Courses at Echelon Institute of Technology, Faridabad

i. Each department, under the guidance of the HOD, must organize at least one FDP/STC/workshop annually. The FDP must have a minimum duration of 7 days.

Anurag

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ii. The HOD must submit a detailed proposal, including financial requirements, in consultation with the faculty members and the Dean of Research and Development, to the Director.

c. Attending FDPs / Workshops / Short-Term Courses at Echelon Institute of Technology, Faridabad

Faculty members of EIT attending internal programs will be **exempted from registration fees**. This exemption is **not applicable to external participants.**

d. FDPs through SWAYAM-NPTEL / ATAL Programs

HODs must ensure that their faculty members' register for **ATAL-sponsored programs** and **AICTE-approved FDPs** conducted through **SWAYAM-NPTEL** or other recognized platforms. Each faculty member should enroll in **at least one FDP per cycle.** The institute will bear **50% of the expenses**, with the remaining 50% to be borne by the individual.

5. Review and Monitoring

The policy will be **periodically reviewed** by the **Dean of Research and Development Committee** based on faculty feedback and participation outcomes.

Anurag 27/02/25

Dr. Anurag Dwivedi
(Dean R&D)
EIT, Faridabad

Verified Recommended for approval

ECHELON INSTITUTE OF TECHNOLOGY * IQAC * FARIDABAD

27/02/25

Approved

27/02/25

Director
Echelon Institute of Technology
Kabulpur, Kheri-Manajawali Road,
Neharpaar, Faridabad

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First Edition: March, 2025

ISBN: 978-93-49394-34-6

HSN Code: 49011010

Book Code: EBS-080C

Price: ₹ 435

Published by Sanjay Kumar for Excellence Brings Success
Plot no. 116, 2nd Floor, Pocket-8, Sector 21, Rohini,
New Delhi 110086

Marketed by:
Baghel Enterprises
Sujit Kumar Singh
LL.B (University of Delhi)
Publisher, Distibutor, Book Seller & Library Supplier

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Mobile No.: +91-99583-62027; +91-78400-40319

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Website: www.eitfaridabad.com

FDP

Application for Reimbursement

13 11 2025

To,
The Head/Coordinator
RAC, Faridabad

Subject: Reimbursement for the Incentive for Paper publication

R/Sir/Madam,

I would like to inform you that, I have published/presented research paper/ book entitled Mapping evolving immersive CX and virtual engagement in the Metaverse: insight from bibliometric - topic modelling synthesis in Journal/conference International Journal of Information Technology. published by Springer.

Requesting your approval for the reimbursement of INR 1500/= as per institute policy. The details given below.

Enclosure:

1. Copy of the research Paper/presentation certificate/book copy.
2. Re-print fee/registration fee receipt/TA/DA bill.

Dr Shamilla Kha
Prof DMS.

S.N	Role	Designation	Name	Recommended /verified /approved	Signature
1	Recommending Authority	Head of the Department	—	—	—
2	Verifying Authority	Dean Academics/ Dean Research	Dr. Pramod Singh	Recommended	
3	Approving Authority	IQAC In-charge/coordinator	Dr. Sunil Verma	Approved	13/1/25
4	Reimbursing Authority	Accounts	Mr. Sunny Kr	Paid	14/1/26

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Amount 1500/-

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nal of Information Technology
g/10.1007/s41870-025-02954-7

GINAL RESEARCH

Mapping evolving immersive customer experiences (CX) and virtual engagement in the metaverse: insights from bibliometrics-topic modelling synthesis

Abu Bashar[1] · Brighton Nyagadza[2,3] · Irfanullah Khan[4] · Tamer Alkadash[1]

Received: 18 September 2025 / Accepted: 23 November 2025
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Abstract

This study maps the research landscape of immersive customer experience (CX) in the metaverse by synthesizing bibliometric analysis and topic modelling. Using 1,460 Scopus indexed journal articles (2000–2025), we examined publication trends, prolific authors, journals, and country contributions, and applied Latent Dirichlet Allocation (LDA) topic modelling, uncover thematic structures. Findings show 22.78% in publications, with increasing global contributions from countries like India, Malaysia, and South Korea. Seven core themes emerged: CX enhancement, brand engagement and virtual services, marketing research trends in CX, digital marketing and NFT adoption, AI-driven engagement, immersive business value creation, and consumer behaviour in virtual retail. While the field is developing, metaverse-specific CX models and measurement tools remain underdeveloped. The study advances theory by CX frameworks to immersive, co-created, and avatar-mediated experiences, and offer practical guidance for firms to adopt customer-centric strategies that leverage AI, gamification, and virtual branding. To our knowledge, this is the first work to combine bibliometric and topic modelling to chart CX research in the metaverse, highlighting current research frontiers and future research agenda.

Keywords Customer experience (CX) · Immersive experiences · Bibliometrics · Topic modelling · Metaverse · Dual analysis · Latent Dirichlet Allocation (LDA)

JEL Classification M31; L36; D83

1 Introduction

In the domain of computer science and digital technology, the metaverse can be viewed as an immersive, persistent, 3D environment enabled by virtual reality (VR) or augmented reality (AR), artificial intelligence (AI), blockchain and high-speed connectivity [1]. The focus here is infrastructure, digital twins, avatars, interoperability and immersive interfaces [2]. However, in the field of business and management, it is seen as the novel market space and value creation arena where firms can monetize and create a competitive advantage through digital assets (e.g.- non-fungible tokens (NFTs), cryptos etc.), virtual economies, platform economies and business models [3]. In consumer research and marketing studies, metaverse is a new channel for experience delivery and customer engagement [4], with a focus on brand interactions, gamification, customer journey, co-creation [5] and virtual consumption [6]. The

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Irfanullah Khan
irfandotin@gmail.com

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1 College of Communication & Media Technologies, Gulf University, Sanad, Kingdom of Bahrain

2 Department of Business, Management & Health Studies, York St John University, London Campus, London, England, UK

3 Korea University Business School, Korea University, Seoul, South Korea

4 Department of Management Studies, Echelon Institute of Technology, Faridabad, India

Published online: 08 December 2025

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Website: www.eitfaridabad.com

Application for Reimbursement

13.12.2025

To,
The Head/Coordinator
RAC, Faridabad

Subject: Reimbursement for the ~~Incentive to complete NPTEL online course (FDP)~~ completed NPTEL course (FDP)

R/Sir/Madam,

I would like to inform you that, I have published/presented research paper/ book entitled on Python for Data Science -in by ~~Journal/conference~~ NPTEL - AICTE (71% score) published by —.

Requesting your approval for the reimbursement of INR 1000/= as per institute policy. The details given below.

Enclosure:

1. Copy of the research Paper/presentation certificate/book copy.
2. Re-print fee/registration fee receipt/TA/DA bill.

Copy of the FDP Certificate

Dr Mamillal Khan
Prof, DMS

S.N	Role	Designation	Name	Recommended /verified /approved	Signature
1	Recommending Authority	Head of the Department	—	—	—
2	Verifying Authority	.Dean Academics/ Dean Research	Dr. Pramod Singh	Recommended	
3	Approving Authority	IQAC In-charge/coordinator	Dr. Sunil Verma	Approved	13/12/25
4	Reimbursing Authority	Accounts	Mr. Sanjay	paid	

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Amount 1000/-

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DCA Department

Echelon Institute of Technology, Faridabad

List of Faculty Members Registered for OBE Course on UDEMY

S.N.	Faculty Name	Designation	Date Registered on	Amount Paid (Screen Shot need to be appended)	Signature
1	Ms. Shallu Hassija	Assistant Professor	16.06.2025	489	
2	Ms. Sunita	Assistant Professor	16.06.2025	489	
3	Ms. Payal	Assistant Professor	07.07.2025	589	
4	Mr. Rohit	Assistant Professor	16.06.2025	489	
5	Mr. Saransh	Assistant Professor	20.07.2025	569	
6	Mr. Sujeet	Assistant Professor	16.06.2025	489	
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15/7/25

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Ch. No./Ref. 011111 Date 04/9/25
Amount

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To Udemy India LLP

₹489

UPI

Completed

16 Jun 2025, 3:36 pm

State Bank of India
9119

UPI transaction ID
553339275380

To: Udemy India LLP
udemy.adyen@hdfcbank

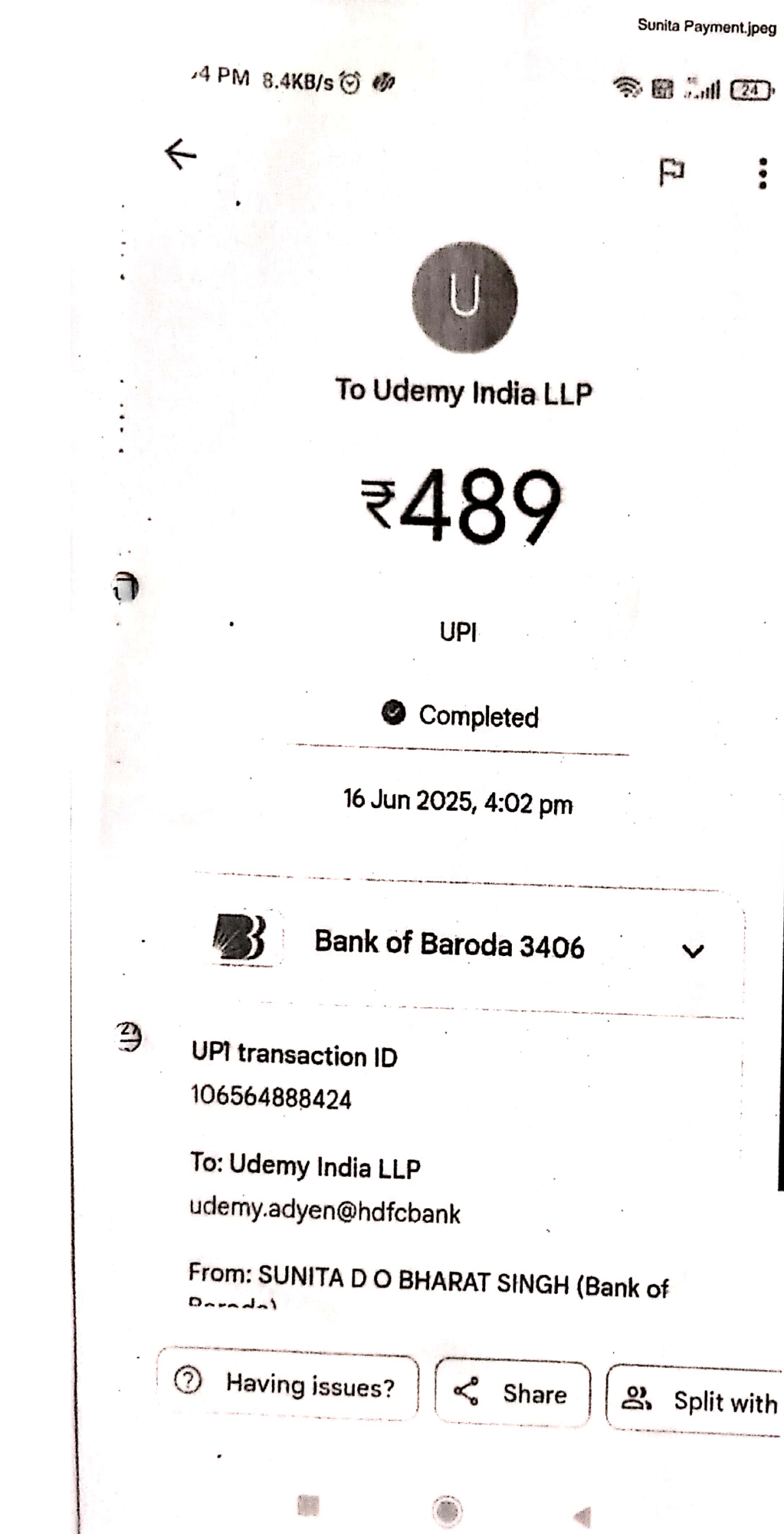
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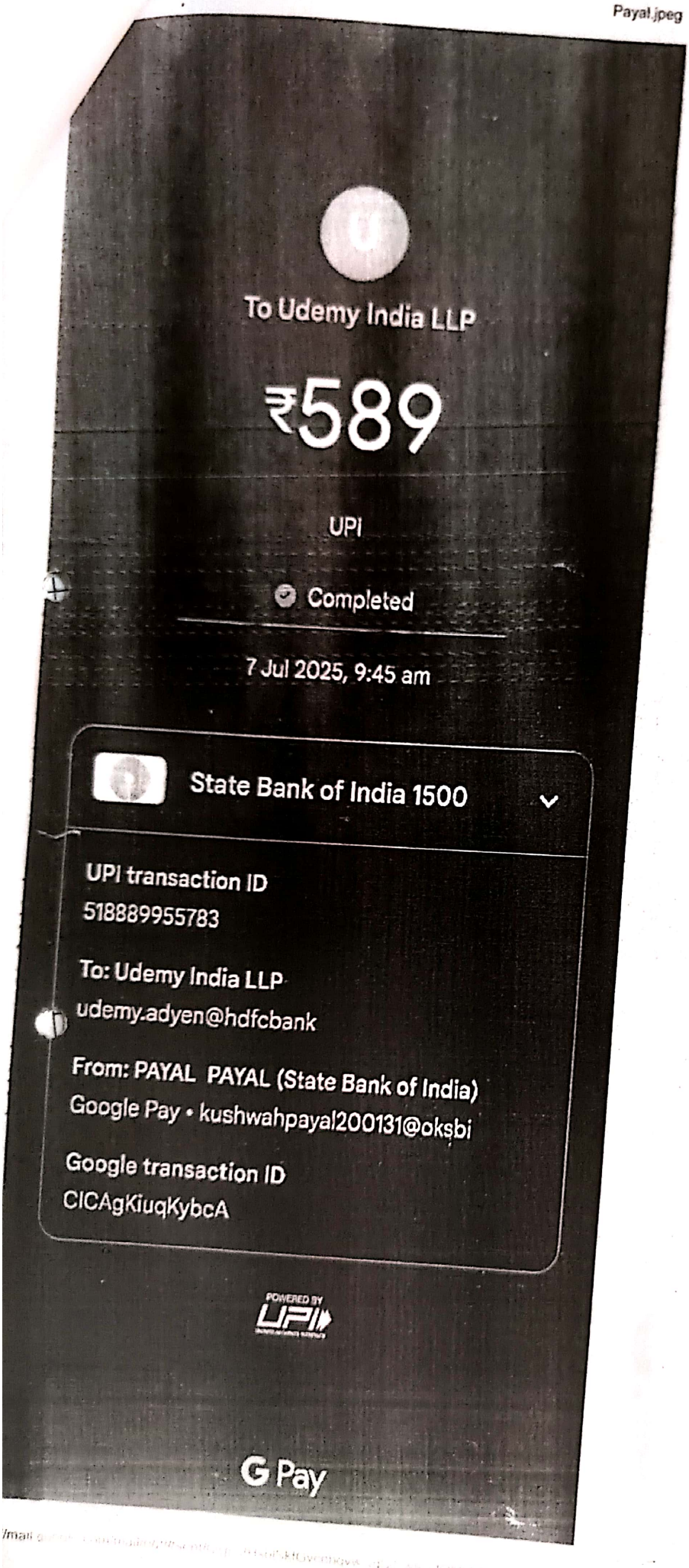
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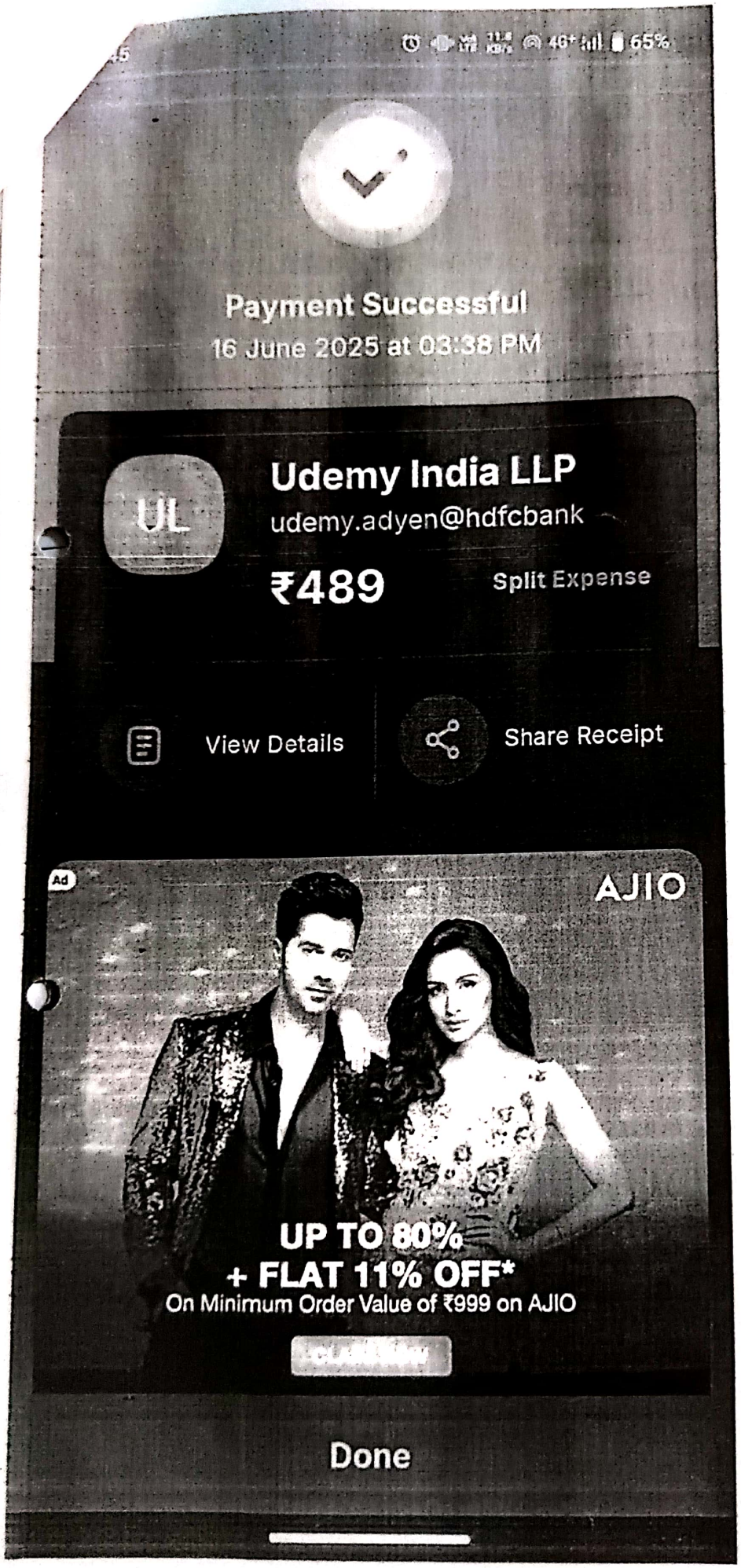


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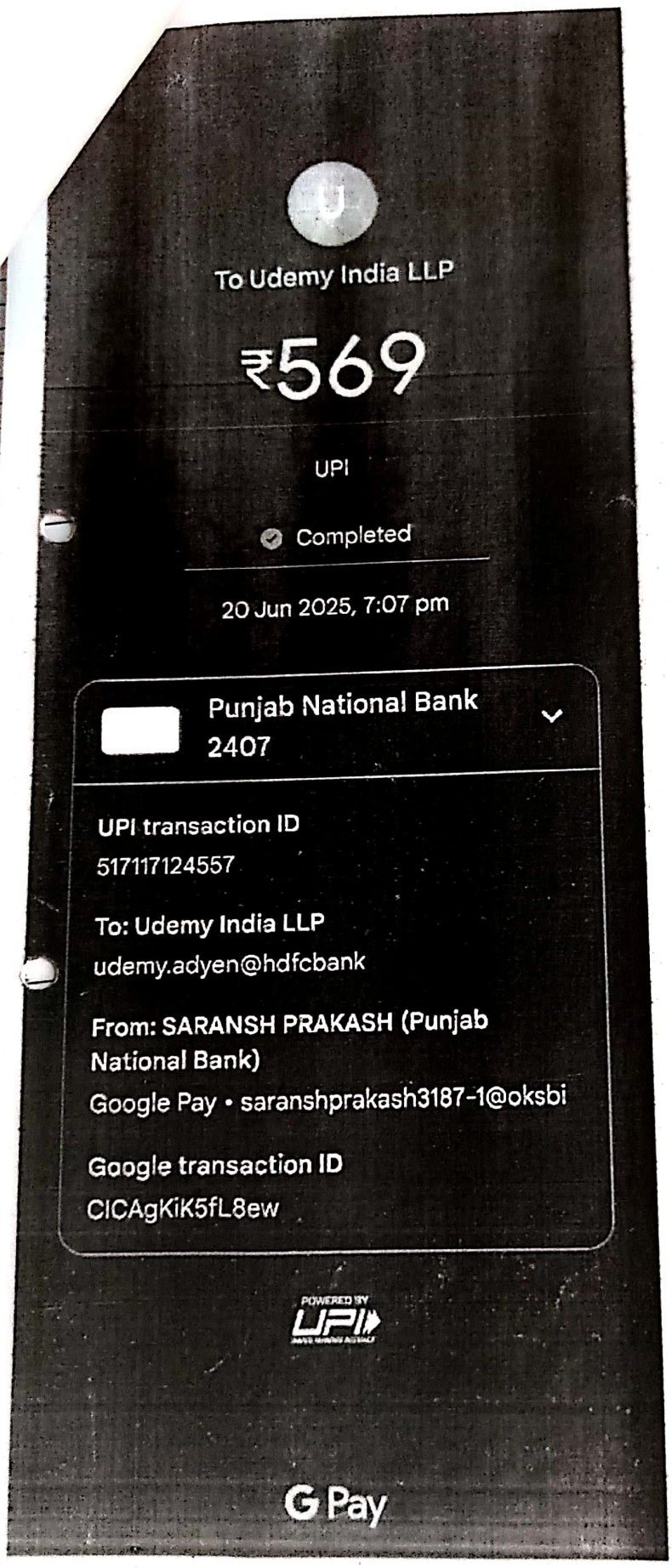
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Rohit



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To Udemy India LLP

₹569

UPI

Completed

20 Jun 2025, 7:07 pm

Punjab National Bank
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udemy.adyen@hdfcbank

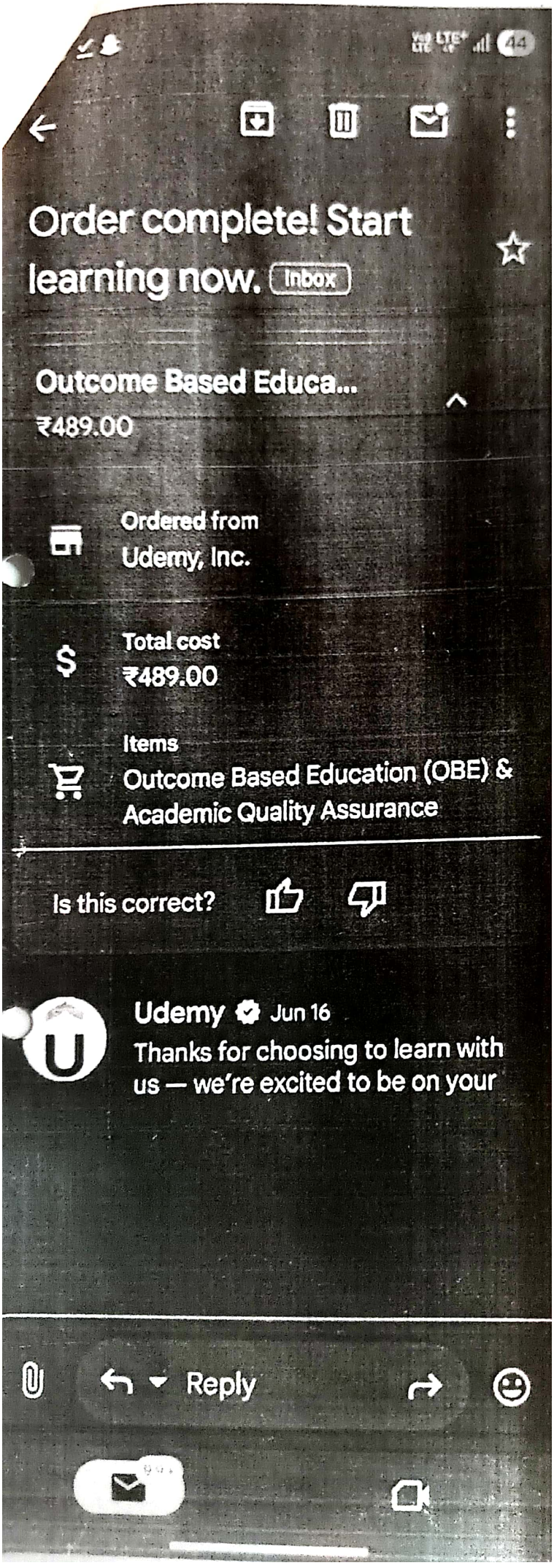
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Google transaction ID
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Echelon Institute of Technology, Faridabad

List of Faculty Members Registered for OBE Course on UDEMY

S.N.	Faculty Name	Designation	Date Registered on	Amount Paid (Screen Shot need to be appended)	Signature
1	Dr. Mukesh Kumar Saini	Dean & Professor	16th June	489	
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₹489.00

Paid to

Udemy

Banking name: Udemy India LLP

16 June 2025, 2:01 pm

forwarded to account section Sir, amount may Kindly be reimbursed as per policy

10/7/25

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Amount 245/-

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Date: 09-07-2025

Echelon Institute of Technology, Faridabad

Department of Management Studies

List of Faculty Members Registered for OBE Course on UDEMY

S.N.	Faculty Name	Designation	Date Registered on	Amount Paid (Screen Shot need to be appended)	Signature
1	Ms. Abhilasha Singh	Asst. Professor	6/16/2025	489	
2	Mr. Ajeet Yadav	Asst. Professor	6/16/2025	489	
3	Mr. Shalabh Saxena	Asst. Professor	6/20/2025	569	
4	Ms. Anjali Negi	Asst. Professor	6/20/2025	569	
5	Ms. Saroj	Asst. Professor	6/20/2025	569	

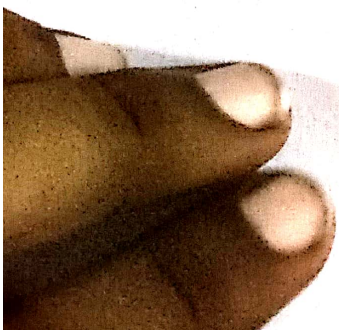
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9/7/25

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ECHELON INSTITUTE OF TECHNOLOGY IQAC FARIDABAD

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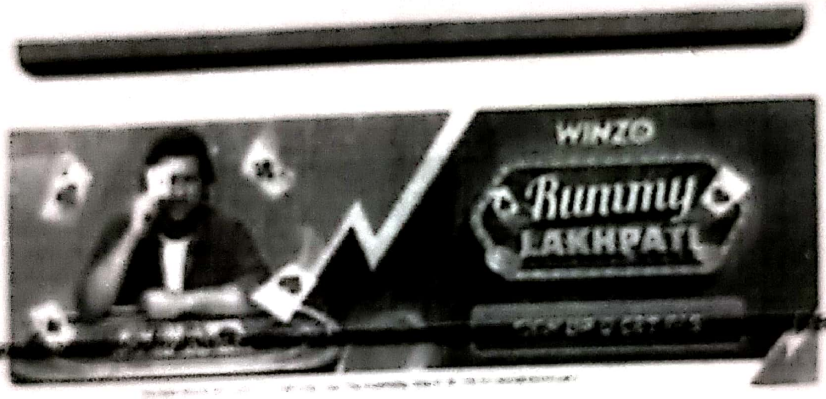
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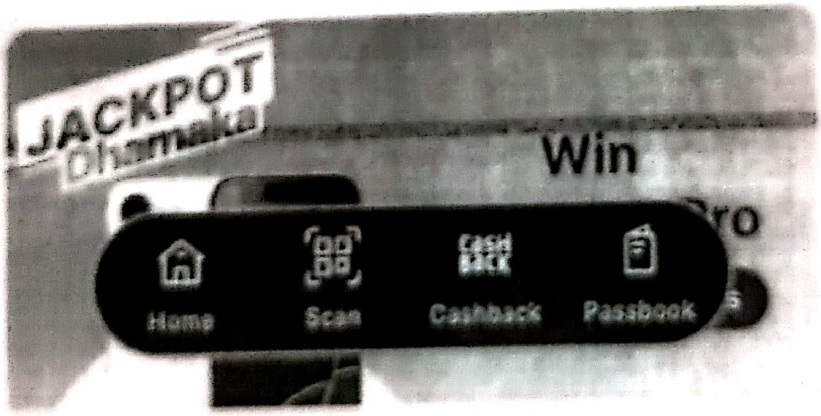
Udemy India Llp

₹489

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Your order's been processed

You're all set to start learning. Ready to jump in?

Start learning

Transaction date: 20/06/2025
Transaction number: AD-666D4B6C585869696C36694561673D3D

Course name	List price	Your price
Outcome Based Education (OBE) & Academic Quality Assurance	₹3,249.00	₹569.00

Subtotal:	₹482.20
Tax rate:	18%
Tax:	₹86.80
Credits:	₹0.00
Total:	₹569.00

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CSE Department

Echelon Institute of Technology, Faridabad

List of Faculty Members Registered for OBE Course on Udemy.

S.N.	Faculty Name	Designation	Date Registered on	Amount Paid (Screen Shot need to be appended)	Sign
1	Ms Shefali Madan	Associate Prof	20/06/25	569/-	
2	Mr. MD Danish	Associate Prof	16/06/25	489/-	
3	Ms. Ruchika Aggarwal	Associate Prof	-	-	
4	Dr. Stuti Saxena	Associate Prof	AB	AB	
5	Ms Mahima	Assistant Prof	20/6/25	489/-	
6	Ms. Tripti	Assistant Prof	—	—	
7	Ms. Sudesh	Assistant Prof	—	—	
8	Ms Shalu Sharma	Assistant Prof	—	—	
9	Ms Tanya	Assistant Prof	—	—	
10	Ms Richa	Assistant Prof	21/6/25	519	
11	Ms Sankeeta	Assistant Prof	19/06/25	529	
12	Ms Garima	Assistant Prof	—	—	
13	Mr Bilal	Assistant Prof	20/ June /2025	599	
14	Ms Preeti	Assistant Prof	18/ June /2025	569	
15	Ms Priya Shukla	Assistant Prof	12/ June /2025	569	

15/7/25

forwarded to account section 50% amount may be reimbursed as per the policy

15/7/25

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Ch. No. NEFT Date 04/9/25

Amount .....

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ECHELON

Echelon Accounts <accounts@eitfaridabad.co.in>

Approval Request for Honorarium – Faculty Development Workshop (6 March26)

3 messages

EIT Training <trainings@eitfaridabad.co.in> Thu, Mar 5, 2026 at 10:29 AM
To: Eit Faridabad <eitfaridabad2019@gmail.com>
Cc: Echelon Accounts <accounts@eitfaridabad.co.in>, Dean Academics <deanacademics@eitfaridabad.co.in>

EIT Training <trainings@eitfaridabad.co.in> Thu, Mar 5, 2026 at 10:35 AM
To: Eit Faridabad <eitfaridabad2019@gmail.com>
Cc: Echelon Accounts <accounts@eitfaridabad.co.in>, Dean Academics <deanacademics@eitfaridabad.co.in>

Dear Ma'am,

With reference to my previous email dated 2 March 26, I would like to inform you that a Faculty Development Workshop is scheduled to be held in our college on 6 March26. For this workshop, Dr. Bhoopesh from IIIT Sonipat has agreed to join us as the resource person and will be delivering the expert session for the faculty members.

As per the discussion and standard practice, an honorarium amount of ₹5000 is to be provided to the resource person for his valuable time and contribution to the workshop.

I request you to please approve the honorarium amount of ₹5000 .

Thanks and regards
Dr. Stuti Saxena
CSDO,EIT Faridabad

On Thu, Mar 5, 2026 at 10:29 AM EIT Training <trainings@eitfaridabad.co.in> wrote:

Eit Faridabad <eitfaridabad2019@gmail.com> Thu, Mar 5, 2026 at 10:42 AM
To: EIT Training <trainings@eitfaridabad.co.in>
Cc: Echelon Accounts <accounts@eitfaridabad.co.in>, Dean Academics <deanacademics@eitfaridabad.co.in>

Approved.
[Quoted text hidden]

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Ph.: +91 93557 30562 | E-mail: info@eitfaridabad.com
website: www.eitfaridabad.com

EDP

To
The Director
Echelon Institute of Technology,
Faridabad

Subject: Reimbursement for the Research Award Incentive (RAI)

Dear Sir,

I would like to inform you that, I have published/presented research paper/book entitled NEP2020 as a Catalyst for Viksit Bharat 2047: A Comprehensive analytical Study in Journal/Conference International Journal of Advance Scientific Research and Engineering Trends

Published by Dr. B.L. Yadav

Requesting your approval for the reimbursement of INR 2000 as per institute policy. The details are given below

Enclosure:

1. Copy of the research paper/presentation certificate/book cover page
2. Copy of registration fee
3. TA/DA Bill

Dr. B.L. Yadav
Name and Signature
Date 9 March 2026

S.N.	Role	Designation	Name	Recommended/ Verified/Approved	Signature
1	Recommending Authority	Head of the Department	Dr Shamshad Khan	Rec.	
2	Verifying Authority	Dean Research	Dr. Pramod Singh	Recommended	
3	Approving Authority	Director/ Head IQAC	Dr. Sunil Verma	Approved	
4	Reimbursing Authority	Accounts	Mr. Gurmeet	paid	4/4/26

PAID VIDE CHEQUE/ONLINE
Ch. No./Ref. NEFT Date 4/04/26
Amount 2000

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S. No. 1241 :

Date. 10/03/2026

M/s. ECHELON INSTITUTE OF TECHNOLOGY
KHONDLI PUL FARIDABAD

Date From. 09/02/2026 Date To. 14/02/2026

S. No.	Description	Total Kms.	Rate Per Kms.	Amount
1.	09/2/2026 to 14/02/2026 total Reading — FEBRUARY	969	16	15504
	CAB			
	EPTIGA 9524			
	HR55CA9524			
			G. Total	15504

24 HOUR SERVICE

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11/3/2026

08/4/26

1. Minimum Charges of 80Km/6 Hour Acording to the Vehicle
2. Waiting Charges 50 Rs. Per Hour.
3. Night Charge of Rs. 200 for Taxi & Rs. 300 for Driver
4. 50% Advance at the time of Booking
5. Toll Tax will be extra.

Authorised Signatory

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website: www.eitfaridabad.com

To
The Director
Echelon Institute of Technology,
Faridabad

Subject: Reimbursement for the Registration fee NPTEL+ Workshop

Dear Sir,

I would like to inform you that, I have published/presented research paper/book entitled attended NPTEL+ Workshop on Effective Teaching

in Journal/Conference _____

Published by _____

Requesting your approval for the reimbursement of INR 295 as per institute policy. The details are given below

Enclosure:

1. Copy of the research paper/presentation certificate/book cover page ✓
2. Copy of registration fee ✓
3. TA/DA Bill

DR. SUNIL VERMA Name and Signature
Date 12/03/2026

S.N.	Role	Designation	Name	Recommended/ Verified/Approved	Signature
1	Recommending Authority	Head of the Department	DR. ANUPAMA JAIN	Recommended	12/03/26
2	Verifying Authority	Dean Research	— NA	—	—
3	Approving Authority	Director/ Head IQAC	DR. SUNIL VERMA	Recommended for Approval	
4	Reimbursing Authority	Accounts	Mr. Sharma	paid	2/4/26

PAID VIDE CHEQUE/ONLINE
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